

Agenda

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City Executive Board

Date: **Wednesday 12 September 2012**

Time: **5.00 pm**

Place: **Oxford Town Hall, St Aldate's, Oxford**

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City Executive Board

Membership

Chair

Councillor Bob Price	Corporate Governance and Strategic Partnerships
Councillor Ed Turner	Finance and Efficiency
Councillor Colin Cook	City Development
Councillor Van Coulter	Leisure Services
Councillor Steven Curran	Young People, Education and Community Development
Councillor Mark Lygo	Parks and Sports
Councillor Scott Seamons	Housing
Councillor Dee Sinclair	Crime and Community Safety
Councillor Val Smith	Customer Services and Regeneration
Councillor John Tanner	Cleaner, Greener Oxford

The quorum for this meeting is three members. Substitutes are not permitted.

HOW TO OBTAIN AGENDA

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

3 PUBLIC QUESTIONS

When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am two clear working days before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

4 SCRUTINY COMMITTEE REPORTS

Reports on these matters may be made to the Board from the Value and Performance (Finance and Performance) Panel which met on 28th August 2012:-

- ❖ Periodic Reporting – Finance 2012/13
- ❖ Periodic Reporting – Performance 2012/13
- ❖ Service Targets Performance
- ❖ Changes to Business Rates

A report from the Asset Management Review Panel will also be made to the Board.

Officer reports to the Board on three of these matters appear later on this agenda.

5	YOUTH AMBITION PROGRAMME FOR OXFORD CITY	1 - 26
	Lead Member: Councillor Curran Report of the Executive Director Community Services This report presents options for spending on the Council's Youth Ambition Programme.	
6	THE OXFORD CHALLENGE: ACHIEVING WORLD CLASS TEACHING IN OXFORD CITY SCHOOLS SERVING DISADVANTAGED PEOPLE	27 - 34
	Lead Member: Councillor Curran Report of the Head of Policy Culture and Communications This report recommends project approval for spending on the Council's Educational Attainment Programme (summarised in paragraphs 7 and 8 of the report) and the delegation of authority to the Chief Executive to award a contract after tendering.	
7	COMMUNITY GRANTS PROGRAMME 2011/12 - MONITORING FEEDBACK	35 - 84
	Lead Member: Councillor Curran Report of the Executive Director Community Services This report presents monitoring information compiled from returns from community and voluntary organisations awarded grants by the Council in 2011/12.	
8	PERIODIC REPORTING - PERFORMANCE 2012/13	85 - 94
	Lead Member: Councillor Price Report of the Head of Business Improvement This report contains details of the Council's performance against its Corporate Plan targets for April – June 2012.	

9	PERIODIC REPORTING - FINANCE 2012/13	95 - 118
	Lead Member: Councillor Turner Report of the Head of Finance.	
	This report sets out the forecast outturn revenue and capital budget position for 2012/13 based on performance in April – June 2012. It also contains information on key financial indicators in order to provide an assessment of the Council’s financial health. The report recommends the Board to recommend full Council to make some capital budget adjustments (Table 5 of the report refers).	
10	PERIODIC REPORTING - RISK 2012/13	119 - 126
	Lead Member: Councillor Turner Report of the Head of Finance	
	This report updates the Board on the position in relation to corporate and Service Area risks in risk registers.	
11	TENANCY STRATEGY	127 - 142
	Lead Member: Councillor Seamons Report of the Head of Housing	
	This report recommends a draft Tenancy Strategy for consultation.	
12	HOMELESSNESS STRATEGY REVIEW	143 - 166
	Lead Member: Councillor Seamons Report of the Head of Housing	
	This report recommends a draft Homelessness Strategy for consultation.	
13	CULTURE STRATEGY - CONSULTATION OUTCOME	167 - 192
	Lead Member: Councillor Price Report of the Head of Policy, Culture and Communications	
	This report contains the outcome of consultation on a draft Culture Strategy and recommends the Board to recommend Council to adopt	

the Strategy into the Policy Framework.

14	ASSET MANAGEMENT PLAN - CONSULTATION OUTCOME	193 - 252
	Lead Member: Councillor Turner Report of the Head of Corporate Property	
	This report recommends the Board to recommend Council to adopt the Asset Management Plan for 2011-14 into the Policy Framework.	
15	TELEPHONY STRATEGY	253 - 284
	Lead Member: Councillor Price Report of the Head of Business Improvement and Technology	
	This report asks the Board to adopt a Telephony Strategy for 2012-15.	
16	CARBON REFRESH	285 - 318
	Lead Member: Councillor Tanner Report of the Head of Environmental Development	
	This report asks the Board to adopt an updated Carbon Management Plan for 2012-17.	
17	STREET SCENE REVIEW AND SERVICE STANDARDS	319 - 338
	Lead Member: Councillor Tanner Report of the Head of Direct Services	
	This report presents the outcome of a review of streetscene activities. It recommends the adoption of service standards and asks the Board to note that an outcome of the review will be a reduction in streetscene staff and budgets.	

18	PARKING IN PARKING AREAS ADJACENT TO PARKS - MONITORING	339 - 346
	Lead Member: Councillor Cook Report of the Head of Direct Services	
	This report presents a review of charging for parking in car parking areas adjacent to Parks. Such charging came into operation in September 2011. The report recommends that the charges should continue in each of the car parking areas to which they apply.	
19	41 - 47 GEORGE STREET - LEASE RESTRUCTURING	347 - 356
	Lead Member: Councillor Turner Report of the Head of Corporate Property.	
	This report concerns lease restructuring at 41-47 George Street, a property in the Council's ownership. Action on the report has been taken by the Chief Executive using his authority contained in paragraph 9.3(b) of the Constitution. The report and the action taken on it are being presented to the Board to note as required by the Constitution	
	Please note that there is a "not for publication" annexe attached at item 23 (pages 363/364).	
20	FUTURE ITEMS	
	This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items	
21	MINUTES	357 - 362
	Minutes of the meeting held on 4 July 2012	
22	MATTERS EXEMPT FROM PUBLICATION	
	If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their	

presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO
MATTERS EXEMPT FROM PUBLICATION

23 41 - 47 GEORGE STREET - LEASE RESTRUCTURING

363 - 364

Not for publication annex to the report at agenda item 19. The annex is not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (information relating to financial or business affairs).

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.